**‘’Excellence through Collaborative Leadership and Management’’**

# Application Form for Clusters

In applying to participate in this scheme, schools should note that participation will be expected over an eighteen month cycle. The projects will be subject to external evaluation – details will be made available to participating schools/clusters following selection.

Schools should be aware that information seminars will be available in local education centres prior to the application closing date which will provide further detail on the expected outcomes from this project.

In completing this application form, please ensure that the **project summary** outlines how the project will build leadership capacity in the schools leading to improved teaching, learning and assessment outcomes. The outline should represent the views of all participating schools.

**THE CLOSING DATE FOR RECEIPT OF APPLICATIONS IS WEDNESDAY 19th DECEMBER 2018**

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| **Project Title:** |

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| **Please provide a brief outline of the project (in no more than 250 words)** |

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| **Details of Lead/Co-ordinating School** |
| School Name |  |
| Roll numberEmail AddressTelephone Number |  |
|  Principal |  Name:Signature of Principal: ----------------------------------------------------------------------- |
| Nominated representative/ Cluster co-ordinatorTelephone Number:Mobile Number:Email address: |
| Other Participating Teacher(s) |  |

**Details of Other Participating Schools**

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| **Schools Name** | **School Roll Number** | **School Principal** | **Number of Participating Teachers** |
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| **Project Summary** (no more than 500 words) |
|  | ***Here you should give*** *A high-level description of the project to include the clusters vision for what the project will address and achieve* |

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| **List the project aims (in bullet format)**  |  |
|  | *Here, the cluster should address the items identified in the* ***Information document****.* For example* *The approach to building leadership capacity within the participating schools*
* *How participating in the project will empower teamwork within and across participating schools*
* *The curriculum, or other areas relating to teaching, learning and assessment the project will address*
* *The expected impact on teaching learning and assessment, particularly learner experience*
* *How this project will contribute to developments in its field (empirical/theoretical/practical)*
* *How the project builds on existing theory and practice*
* *The role of the participating cluster schools and how they will contribute to the project’s aims and objectives*
* *The implications of the project for the wider system*
* *The anticipated implications for future developments*
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| **Project Implementation** |  |
|  | *Here the cluster should describe how the project will be organised and the methodologies that will be adopted. For example** *The approach to managing the project locally*
* *The inputs required for the project (Training, support etc.)*
* *Approaches to leading teaching, learning and assessment*
* *How the impact of the project will be determined*
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| **Project Roles and responsibilities** |  |
|  | *Here the cluster should outline** *Intended role of each member school*
* *The role you envisage for your local education centre*
* *The role and relationship you envisage with business/industry (if involved)*
* *The role and relationship you envisage with third level (if involved)*
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| **Project Schedule** |  |
|  | *Here you should outline the project schedule including (e.g.)** *A schedule of deliverables*
* *Monitoring mechanisms*
* *Milestone dates*
* *Schedule of project meetings, etc.*
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| **Project Outcomes and deliverables** |  |
|  | *Here the cluster should outline the anticipated outcomes from the project.**Note:** *Where feasible, these should include defined and measurable items*
* *The outcomes should be broken into six- monthly allotments, to be delivered by the end of each six-month period for the duration of the project*
* *Details of how the outcomes will be disseminated and communicated*
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| **Project evaluation and monitoring mechanism** |  |
|  | *Here the cluster should outline**The cluster plans for how the project will be evaluated* |

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| **What will be the expected benefits of the project for leadership and management, teamwork, leading teaching, learning and assessment for the participating schools and the wider school system** |
| 1. Leadership and Management
2. Teamwork
3. Leading Teaching, Learning and Assessment
4. Benefits for the Wider System
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| **Has your school a history of involvement in collaborative projects? Yes/No** |
| **If yes, please provide details**  |

 **Email the completed application form to:**

**office@cslireland.ie**

 **on or before Wednesday 19th December, 2018**